

The Society for the Study of the Sudans (UK) – Data Privacy Policy

The Society for the Study of the Sudans (UK) (SSSUK) exists to provide, for the public benefit and in any appropriate place, a forum for discussion and the circulation of information and ideas between groups and individuals concerned with or interested in Sudan and South Sudan, and to advance the education of the public in Sudanese Studies.

The Society recognises the right to privacy of the individual as a basic human right. We accept that personal details about an individual belong to that individual. Accordingly, we undertake to respect the confidentiality of certain information in relation to relevant legislation — the Data Protection Act of 1998 and the General Data Protection Regulations May 2018. Confidentiality is based upon a reasoned concern for the interests of the person to whose personal information we have access to. Respecting confidentiality means that information may be disclosed only with consent and when necessary, and that consultation and discussion remains within those boundaries. This protects the integrity of both the Society and of individuals.

Personal Data

How we use personal data relating to members

SSSUK complies with its obligations under the GDPR by keeping personal data of members up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

What type of data is collected?

The personal data we collect includes names, addresses and email addresses.

We use members' personal data for the following purposes: -

- To enable us to provide a voluntary service for the benefit of the public as specified in our constitution;
- To fundraise and promote the interests of the Society's members;
- To maintain our own accounts, records and membership monitoring
- To inform members of the Society's news, events and activities and services, including fundraising campaigns

How long will we keep personal data for?

We review our retention periods for personal data yearly and consider the purpose we hold the information for in deciding whether (and for how long) to retain it. Any data that is no longer needed for these purposes will be deleted securely.

Legitimate interest

GDPR allows us to contact our members without having their prior consent if we have legitimate interest, such as notifying people of health and safety procedures at an event or event cancellation for example. When using legitimate interest, we will make sure that the individuals have the opportunity to opt-out of future communications. Our members will be treated fairly and respectfully and we will ensure that we meet our legal obligations.

Right to be forgotten or be removed from our lists

If for any reason a supporter wishes to have personal details removed from our records, they can contact us at treasurer@sssuk.org and request that data is removed. We will always comply promptly with such requests but members should note that SSSUK will not be able to provide the benefits of membership if it does not have contact details.

Who has access to personal data?

- We will not sell members' data to third parties.
- We will not share members' data with third parties for marketing purposes
- All electronic data is held in password protected computer databases.

Supporters' rights and their personal data

Our members give us their explicit consent to be contacted by us by ticking the relevant boxes situated on the form on which we collect their personal data; members can change their consent at any time and unsubscribe from our communications by contacting us at treasurer@sssuk.org.

Under the GDPR members have the following rights with respect to their personal data:

- The right to request a copy of their personal data which SSSUK holds about them;
- The right to request that SSSUK corrects any personal data if it is found to be inaccurate or out of date;
- The right to request their personal data is erased where it is no longer necessary for SSSUK to retain such data;
- The right to object to the processing of personal data, (where applicable) and the right to lodge a complaint with the Information Commissioner's Office (ICO).

Information breaches

We will report breaches to the ICO where necessary, within 72 hours. We will also notify affected individuals where the breach is likely to result in a high risk to the rights and freedoms of these individuals.

May 2018